



St. John's Farmers' Market

The St. John's Farmers' Market -Cooperative is hiring for
Two Canada Summer Jobs Positions

One **Office Support (Full Time)** and one **Market Assistant (Part Time)**

Want to work at one of the most diverse, inclusive, and multicultural places in the city?

The St. John's Farmers' Market is looking for two youth under the Canada Summer Jobs Program.

To be eligible for a Canada Summer Job, you must:

- be between 15 and 30 years old
- be a Canadian citizen, permanent resident, or person with refugee status
- have a valid Social Insurance Number
- You do **not** need to be a student to qualify for Canada Summer Jobs!

Position 1 - Office Support

- **Full Time** - 35 hours per week, Wednesday to Sunday for 8 weeks, starting **as soon as possible**
- You will help with the administrative and activities side of the Market, including reaching out to vendors and members to update our files, helping to schedule volunteers, and helping out on Market days.
- This role is for someone who:
 - is able to work every Saturday and some Sundays – we work weekends!
 - has an interest in office administration. Experience would be an asset but isn't necessary.
 - is comfortable with Google Docs, Word and Excel
 - is comfortable making phone calls and working one on one with people
 - is capable of physical work such as moving tables and setting up spaces for market and events
 - is capable of working in a fast-paced, crowded, and noisy environment

Position 2 - Market Assistant

- **Part Time** - 16.5 hrs per week on Saturdays and Sundays, for 16 weeks, starting in late June or early July
- You will help keep the Market running smoothly by helping with cleaning, set-up/tear-down of tables and equipment, and helping maintain Public Health Safety guidelines for COVID.
- This role is for someone who:
 - is able to work every Saturday and Sunday – we work weekends!
 - is comfortable working a physical job for up to 8 hours
 - is able to lift/carry items up to 25lbs
 - has a strong sense of teamwork and ability to follow instructions
 - is capable of working in a fast-paced, crowded, and noisy environment

Interested?

Please email your resume and cover letter to jobs@sjfm.ca as soon as possible.

In your email, please let us know which of the positions you are applying for.

The St. John's Farmers' Market celebrates diversity, and welcomes applications from all qualified candidates.